

English for writing and presenting scientific papers (Part II)

Organization

Lecturer: Adrian Wallwork (adrian.wallwork@gmail.com)

Duration: 10 hours (5 lessons of two hours each)

Dates: (Tuesdays) November 10, 17, 24, December 1, 15 (2009)

Lesson times: 08.30 -10.30

Location: Dipartimento di Ingegneria dell'Informazione - Sede di Via G. Caruso, 16 - Pisa

Pre-course requirements and English level

To participate in the course

1) You need to have the following level of English (equivalent to TOEFL or Cambridge First Certificate): B2 of the Council of Europe's Common European Framework of Reference for Languages (<http://www.cambridgeesol.org/exams/cef.htm>)

2) Please email Adrian Wallwork (adrian.wallwork@gmail.com) by Nov 1:

- **the first 4 slides and the last 2 slides of a presentation**, preferably in Powerpoint. If you have never done a presentation before, now is the time to start! **YOU MUST SEND THIS**
- a few emails that you have written in English and that regard your work
- any referee's reports you have had of your work plus your replies
- your CV and any letters you have written applying for summer schools, projects, jobs etc

In the subject line of your email put: **Leo PhD course**.

Also, please tell me your nationality.

Obviously you may not have all the above documents but you must in any case send me an abstract and some slides

Style of lessons

The lessons are fun, stimulating and interactive. You will learn lots of useful tips.

Syllabus

Presentation course syllabus:

- preparation
- writing the slides
- reducing amount of text
- useful phrases (introduction, agenda, transitions etc)
- voice, intonation
- body language
- "selling" yourself and your work

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How to write a CV and cover letter

If time: How to respond to a referee's report

Adrian Wallwork - biographical details

Lecturer in English for Scientific Purposes for Phd students of the University of Pisa, Sant'Anna, IMT (Lucca), Santa Chiara (Siena), University of Modena and Reggio Emilio, and researchers at the CNR.

Translator / corrector of scientific and technical articles for the universities and research institutes throughout Italy, the Italian National Research Council; and several software houses.

English as a Foreign Language author for Oxford University Press, Cambridge University Press, BBC, Scholastic, De Agostini, Vallardi.

English language consultant for ION Trading Ltd (London, Pisa), List spa (Pisa), and Net 7 (Pisa).