

University of Pisa

MSc in Computer Engineering

Systems for Strategic Management and Support

LECTURE 4

<http://www.iet.unipi.it/m.cimino/ssms/>

Mario G.C.A. Cimino

Department of Information Engineering

JOURNAL OF ACTIVITIES: GUIDELINES

The screenshot shows a web browser window with the address bar containing `www2.ing.unipi.it/~r000099/iso9001/`. The page title is **ISO 9001**. Below the title, there is a section titled **Activities of the day**. Underneath, there is a **Reference Day-Time** field containing the text `15/10/2013-18:36`. A callout box points to this field with the text **MODIFY IF SOMETIMES NEEDED**. Below the reference time, there is a text area for the activity description. The first line of text is `Morgan BEGIN`, with a callout box pointing to it that says **SYNTAX: SURNAME + "BEGIN"**. The second line of text is `Assesment of the scheduling of the order, construction of the BPMN diagram - Morgan END`, with a callout box pointing to it that says **SINTAX: TASK₁,...,TASK_N - SURNAME + "END"**. At the bottom of the text area, there is a **SEND** button. A red callout box points to the text area with the text **DO NOT ENTER DATE AND TIME IN THE TEXT AREA**.

JOURNAL OF ACTIVITIES: GUIDELINES

- Different people need different amount of **time** for performing a given task. It does not matter.
- Distribute and **balance** tasks among group members.
- The overall **size** of the project can be decided by consensus (general agreement among students and professor).
- The purpose of the Journal of Activities is to establish the **topic** of the exam for each student, on a historical basis.
- Your **privacy** is safe: only data entered by the user is recorded.

